



BOARD OF COUNTY COMMISSIONERS

Attachment # 4
Page 1 of 1Facilities Management Division
1907 South Monroe St., Tallahassee, FL 32301
(850) 488-1948 FAX (850) 488-9174

Commissioners:

BILL PROCTOR
District 1JANE SAULS
District 2DAN WINCHESTER
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District 5RUDY MALOY
At LargeCLIFF THAELE
At LargePARWEZ ALAM
County Administrator
(850) 488-9962HERBERT W.A.
THIELLE
County Attorney
(850) 487-1008

August 16, 2004

Mr. Mark Beaudoin
Real Estate Division
City Hall
300 S. Adams St.
Tallahassee, Florida 32301Re: Proposed Land Exchange for Leon County Health Department
(Dental Clinic Renovations)

Dear Mark,

The following is in summary of our recent discussions on this subject.

Enclosed please find the legal descriptions and related sketches of descriptions for properties identified by Clifford Lamb & Associates (Engineer) and Allen Nobles & Associates (Surveyor) as being needed to complete the Dental Clinic project at the Amtrak property.

In addition to the 1,032 square foot parking lot that have previously received from you, Leon County hereby requests a 4' landscape easement totaling 550 square feet across the City's property for compliance with Growth Management criteria (see Attachment #1). In exchange for these donations, we will recommend that our Board deed to the City a parcel totaling 1,671 square feet, which is located at the rear of the property (see Attachment #2). It is my understanding from you that this latter parcel will be used by the City for another project.

It is my further understanding that you will be preparing the City's easement and seeking the City Commission's approval of same at their September 22, 2004 meeting. Likewise, the County will prepare our deed and seek the County Commission's approval of same at the September 14, 2004 Board meeting.

Please call me at 488-1948 with any questions in this matter.

Sincerely yours,

Tom Brantley, P.E.
Director of Facilities Management & Construction

TB/cb

Enclosures:

1. Attachment #1 (for City's easement)
2. Attachment #2 (for County deed)

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